

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
December 6, 2021**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:32 a.m.
2. **ROLL CALL:** Present: Edie Armenta, Duberly Beck, Buck Goodspeed (9:45), Tyler Jaramillo, Jessica Rodriguez and Marcia Vargas

Absent: Desiree Burgnon, Sarina Daniel-Muhammad, Araceli Gonzalez, Umang Patel

3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a "Registration Card to Address the Board" (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **SPECIAL PRESENTATIONS:**

Duberly Beck, Desiree Burgnon, Umang Patel and Marcia Vargas have submitted their resignations from the Lewis Center Foundation Board. Duberly, Desiree and Marcia were recognized for their tireless support and contributions over the years, especially with the annual galas and golf tournaments.

5. **DISCUSSION/ACTION ITEMS:**
 - .01 Approve Edie Armenta as a Member of the Lewis Center Foundation Board – On a motion by Duberly Beck, seconded by Tyler Jaramillo, vote 5-0, the Lewis Center Foundation Board approved Edie Armenta as a member.
 - .02 Approve Araceli Gonzalez as a Member of the Lewis Center Foundation Board - On a motion by Duberly Beck, seconded by Jessica Rodriguez, vote 6-0, the Lewis Center Foundation Board approved Araceli Gonzalez as a member.
 - .03 Foundation Board Recruitment – Marcia Vargas noted that if anyone knows of anyone in the community that would be a good fit, to recruit them for the Foundation Board.
 - .04 LCER Board Update – Jessica Rodriguez reported that she will try to recruit additional members from the LCER Board.
 - .05 Nominate Chair of the Lewis Center Foundation Board – Marcia Vargas nominated Tyler Jaramillo as Chair, and the Board agreed. The nomination will be brought forward to the LCER Board for appointment.
 - .06 Elect Vice Chair of the Lewis Center Foundation Board – On a motion by Duberly Beck, seconded by Buck Goodspeed, vote 6-0, the Lewis Center Foundation Board elected Edie Armenta as Vice C.hair

6. **CONSENT AGENDA:**
 - .01 Approve Minutes of October 18, 2021 Regular Meeting
 - .02 Approve Minutes of November 1, 2021 Regular Meeting

On a motion by Duberly Beck, seconded by Tyler Jaramillo, vote 6-0, the Lewis Center Foundation Board approved the consent agenda.

7. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 LCER Milestone Employees – Marcia reported that she and Duberly were able to attend NSLA's milestone employee celebration last week, and the reception was wonderful and much appreciated. AAE's celebration is this week.

- .02 Lewis Center Foundation Financial Reports
- .03 Finalized 2021 Annual Gala Revenue and Expense Report
- .04 Donations 2021-22
- .05 Umang Patel Resignation Letter
- .06 Marcia Vargas Resignation Letter
- .07 Duberly Beck Resignation Letter
- .08 Desiree Burgnon Resignation Letter
- .09 Lewis Center Foundation Board Attendance Log
- .10 LCER Grant Tracking Report

8. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement or report on his or her own activities – upcoming fundraisers are a brew event and hopefully the golf tournament with the chamber; Buck suggested a gas raffle card and will follow up on that. Duberly was pleased with the gala revenue and the increase in scholarship funds. Marcia would like to be on the scholarship committee. Strategic Planning is January 20, 2022 – the Foundation Board is invited to attend the afternoon session to plan fundraising goals.
- .03 Future agenda items

9. RECOMMENDATIONS TO THE LCER BOARD: Appoint Lewis Center Foundation Board Chair Nominated by the Lewis Center Foundation Board

10. ADJOURNMENT: Chair Marcia Vargas adjourned the meeting at 10:38 a.m.